

Planning Division
15151 E. Alameda Parkway, Ste. 2300
Aurora, Colorado 80012



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September 12, 2018

David Smith
Trammell Crow Company
1225 17th Street, Suite 3175
Denver, CO 80202

Re: Fourth Submission Review - Colorado Science and Technology Park at Fitzsimons Filing No 7 - Plat
Application Number: **DA-1233-35**
Case Number: **2018-3008-00**

Dear Mr. Smith:

Thank you for your submission, which we started to process on Friday, August 31, 2018. We reviewed it and attached our comments along with this cover letter.

A minor revision is required prior to the submittal of the mylars. Please contact the individual reviewer and ensure that the revisions you propose addresses the comment before you commit the revisions to Mylar and submit the final documents. Once the issue is resolved send us your final Plat Mylar drawings for signatures and recording. To ensure proper tracking when you submit your mylar drawings, please include the completed and signed [mylar checklist](#) that is attached for your convenience.

As always if you have any comments or concerns, please give me a call. I may be reached at 303-739-7251 or bcammara@auroragov.org.

Sincerely,

Brandon Cammarata, Senior Planner
City of Aurora Planning Department

cc: Michael McGoldrick, Matrix Design Group, 1601 Blake St, Ste 200, Denver, CO 80202
Emmet Harrison, Tryba Architects, 1620 Logan St, Denver, CO 80203
Meg Allen Neighborhood Services
Cesarina Dancy, ODA
Filed: K:\\$DA\1233-35rev3.rtf



Fourth Submission Review

SUMMARY OF KEY COMMENTS FROM ALL DEPARTMENTS

- ✓ Add and label an existing easement.

PLANNING DEPARTMENT COMMENTS

Reviewed by: Brandon Cammarata / bcammara@auroragov.org / 303-739-7251.

This plat proposal is related to Site Plan DA-1233-34, which was administratively approved on March 7, 2018. Mylars were received for the site plan on August 30, 2018 and they are waiting for Plat Mylars to be recorded.

1. Community Comments

No community comments received on 3rd review.

REFERRAL COMMENTS FROM OTHER DEPARTMENTS AND AGENCIES

2. Real Property

Darren Akrie/ dakrie@auroragov.org / 303-739-7331 Comments in magenta.

2A. Add and label this remaining existing easement.



City of Aurora Planning and Development Services Department

MYLAR CHECKLIST

15151 E. Alameda Parkway, Ste 2300 • Aurora, CO 80012 • 303.739.7420

Instructions: The applicant shall confirm that each item listed below has been completed by checking each box or writing not applicable (N/A) and signing and dating the bottom of the form before submitting MYLARs to the Planning Case Manager.

- ☐ All required city fees have been paid (verify this with the Planning Case Manager).
- ☐ Comments from all departments have been addressed and all changes to the MYLARs have been approved by the affected departments prior to submittal of the final MYLARs to the Planning Case Manager.
- ☐ Drainage plan approved and civil drawings near completion.
- ☐ The effective date on the title work and Certificate of Taxes Due is within 120 days of final city approval of the plan.
- ☐ If an Avigation Easement is required, a copy of the recorded document has been submitted to the Planning Case Manager and the City Clerk and Recorder.
- ☐ Digital files, preferably on a compact disc, for the site plan, CSP, subdivision plat, GDP, FDP, etc. have been submitted to the Planning Case Manager. Instructions can be found online:
 - https://www.auroragov.org/UserFiles/Servers/Server_1881137/File/Final%20-%20CAD%20Data%20Submittal%20Standards_11_28_2016.pdf
 - Also refer to the **Instructions for Submitting Digital Files for Addressing**.
- ☐ The surveyor, property owner(s), and mortgage company have signed both cover sheets with **black indelible ink**.
 - Please ensure that the signatures, stamps and seals text do not smear
- ☐ The notary has filled in the signature block and applied their indelible stamp in **black indelible ink**.
 - Please ensure that the stamp does not smear
- ☐ The surveyor has applied their stamp and signed their name through the stamp.
 - Please ensure that the stamp does not smear
- ☐ Submit one complete set of signed and notarized MYLARs and one additional signed and notarized cover sheet for each site plan, CSP, GDP, FDP, etc. Subdivision plats require submittal of one set of signed and notarized MYLARs.
 - **Adams County**
 - a. One complete set of signed and notarized MYLARs in 18 inch by 24 inch format
 - b. One additional signed and notarized MYLAR cover sheet in 24 inch by 36 inch format for the city
 - c. For plats one complete set 18 inch by 24 inch
 - **Arapahoe County & Douglas County**
 - a. One complete set of signed and notarized MYLARs in 24 inch by 36 inch format
 - b. One additional signed and notarized MYLAR cover sheet in 24 inch by 36 inch format for the city
 - c. Please note that all MYLARs shall be four millimeters thick, double mat, reverse print/burn, and photo quality
 - d. For plats, one complete set of 24 inch by 36 inch plats

**Allow 10 or more business days for Mylar processing*

Project Name: _____ DA #: _____

Applicant Signature: _____ Date: _____

Phone: _____ Email: _____

Note: This form is also available online

MYLAR Checklist (Revised 12/2016)