



September 19, 2019

**Via Email**

Mr. George Adams  
Director of Planning Department  
City of Aurora  
15151 E. Alameda Parkway  
Aurora, CO 80012

Re: Oil and Gas Permit Submissions for Schedule 2 Well Sites

Dear Mr. Adams:

ConocoPhillips met with the City on September 18, 2019 to discuss the status of pending Schedule 2 Oil and Gas Permit ("OGP") applications under review by the City. Due to the extensive comments we received on September 12, 2019 from the City, and the potential for different interpretations of the Operator Agreement ("OA") requirements, ConocoPhillips is requesting a series of meetings with City staff to discuss and resolve any outstanding issues before ConocoPhillips submits its final responses for all pending OGPs.

A high-level listing of unresolved comments is provided below:

- Traffic Letter Recommendations
- HAZOP Analysis Certification
- Production Equipment Elevation Drawings
- Redundant Descriptions among the 26 OGP Submittal Documents
- Groundwater Monitoring Plan Process and Requirements

We are currently reviewing all City staff comments and modifying OGP materials for resubmittal accordingly. We will work with the Office of Development Assistance to schedule meetings with the appropriate City departments to present our OGP materials for discussion and work toward resolving these outstanding issues.

ConocoPhillips will defer its final submission of pending Oil and Gas Permits until after meetings with City staff. We are eager to conduct these meetings over the next 2 to 3 weeks so that we can submit our final response to comments pursuant to Section 11.3.4 of the OA.

We respectfully request a written response (electronic) from the City acknowledging receipt of this letter and to confirm that the City will provide a decision on the OGP's in accordance with Section 11.3.5 of the OA once our final submission has been received.

Thank you,

Maxwell O. Blair  
ConocoPhillips Company  
Regulatory Supervisor

CC: Jason Batchelor, City of Aurora  
Christine McKenney, City of Aurora  
Vinessa Irvin, City of Aurora  
Laura Rickhoff, City of Aurora