



Planning Division
15151 E. Alameda Parkway, Ste. 2300
Aurora, Colorado 80012
303.739.7250

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January 2, 2019

Scott Eccard
RLR Investments LLC
600 Gillam Rd
Wilmington, OH 45177

Re: Second Technical Submission Review- DVR- R&L Denver Service Center Addition
Conditional Use, Site Plan Amendment and Replat
Application Number: **DA-1342-03**
Case Number(s): **2005-6031-02, 2005-6031-03, 2018-3035-00**

Dear Mr. Eccard:

Thank you for your second technical submission, which we started to process on Monday, December 17, 2018.

All previously outstanding comments have been addressed. As such, final mylars may be submitted at this time for recordation. The mylar checklist is included in this letter for your convenience.

As always, if you have any comments or concerns, please give me a call. I may be reached at eobrien@auroragov.org or (303) 739-7209.

Sincerely,

Elizabeth O'Brien, Planner I
City of Aurora Planning Department

cc: Mindy Parnes, Planning Department
Todd Heirls - Arcwest Architects - 1525 Raleigh St. Suite 320
Phillip Fowler - Arcwest Architects - 1525 Raleigh St. Suite 320
Susan Barkman, Neighborhood Services
Thelma Gutierrez, ODA
Filed: K:\\$DA\1342-03tech2.rtf



Second Technical Submission Review

PLANNING DEPARTMENT COMMENTS

1. Community Questions Comments and Concerns

No additional comments.

2. Planning Department

No further comments.

REFERRAL COMMENTS FROM OTHER DEPARTMENTS AND AGENCIES

3. Civil Engineering

Kristen Tanabe/ 303-739-7306/ ktanabe@auroragov.org

No additional comments.

4. Life Safety

William Polk / 303-739-7371 / wpolk@auroragov.org

No additional comments.

5. Forestry

Jacque Chomiak / jchomiak@auroragov.org / 303-739-7178

No additional comments.

6. Real Property

Darren Akrie/ 303-739-7337/ dakrie@auroragov.org

Maurice Brooks/ 303-739-7294/ mbrooks@auroragov.org

No additional comments.



City of Aurora Planning and Development Services Department

MYLAR CHECKLIST

15151 E. Alameda Parkway, Ste 2300 • Aurora, CO 80012 • 303.739.7420

Instructions: The applicant shall confirm that each item listed below has been completed by checking each box or writing not applicable (N/A) and signing and dating the bottom of the form before submitting MYLARs to the Planning Case Manager.

- ☐ All required city fees have been paid (verify this with the Planning Case Manager).
- ☐ Comments from all departments have been addressed and all changes to the MYLARs have been approved by the affected departments prior to submittal of the final MYLARs to the Planning Case Manager.
- ☐ Drainage plan approved and civil drawings near completion.
- ☐ The effective date on the title work and Certificate of Taxes Due is within 120 days of final city approval of the plan.
- ☐ If an Avigation Easement is required, a copy of the recorded document has been submitted to the Planning Case Manager and the City Clerk and Recorder.
- ☐ Digital files, preferably on a compact disc, for the site plan, CSP, subdivision plat, GDP, FDP, etc. have been submitted to the Planning Case Manager. Instructions can be found online:
 - https://www.auroragov.org/UserFiles/Servers/Server_1881137/File/Final%20-%20CAD%20Data%20Submittal%20Standards_11_28_2016.pdf
 - Also refer to the **Instructions for Submitting Digital Files for Addressing**.
- ☐ The surveyor, property owner(s), and mortgage company have signed both cover sheets with **black indelible ink**.
 - Please ensure that the signatures, stamps and seals text do not smear
- ☐ The notary has filled in the signature block and applied their indelible stamp in **black indelible ink**.
 - Please ensure that the stamp does not smear
- ☐ The surveyor has applied their stamp and signed their name through the stamp.
 - Please ensure that the stamp does not smear
- ☐ Submit one complete set of signed and notarized MYLARs and one additional signed and notarized cover sheet for each site plan, CSP, GDP, FDP, etc. Subdivision plats require submittal of one set of signed and notarized MYLARs.
 - **Adams County**
 - a. One complete set of signed and notarized MYLARs in 18 inch by 24 inch format
 - b. One additional signed and notarized MYLAR cover sheet in 24 inch by 36 inch format for the city
 - c. For plats one complete set 18 inch by 24 inch
 - **Arapahoe County & Douglas County**
 - a. One complete set of signed and notarized MYLARs in 24 inch by 36 inch format
 - b. One additional signed and notarized MYLAR cover sheet in 24 inch by 36 inch format for the city
 - c. Please note that all MYLARs shall be four millimeters thick, double mat, reverse print/burn, and photo quality
 - d. For plats, one complete set of 24 inch by 36 inch plats

*Allow 7-10 business days for Mylar processing

Project Name: _____ DA #: _____

Applicant Signature: _____ Date: _____

Phone: _____ Email: _____

Note: This form is also available online