



Planning and Development Services Department  
15151 E Alameda Pkwy, 2nd Floor  
Aurora, Colorado 80012  
(303) 739-7250

Case Mgr Porter Ingram  
Case Number 1969-6002-03  
Quarter Section 07B  
Row ID 1376421

## MINOR AMENDMENT APPLICATION FORM

Available online at [www.auroragov.org](http://www.auroragov.org) > Departments > Planning Department > Application Forms & Instructions: **Last revised on: 01-2-2019**

### Applicant Information

Enter information for the person who will answer any questions regarding the application.

Name Erick Rojo  
Address 513 Havana Street  
Aurora CO 80010  
Phone 303 709 5878 Fax \_\_\_\_\_  
Email erickmrojo@gmail.com

### Property Owner

Enter information for the entity or person who is listed with the county as the owner of record.

Name Francesca Ruiz  
Address \_\_\_\_\_  
Phone 303 947 9412 Fax \_\_\_\_\_  
Email \_\_\_\_\_

### Type of Application

- ☒ Site Plan Amendment ☐ Site Plan Extension  
☐ Redevelopment Plan ☐ Other: \_\_\_\_\_  
☐ Parking Plan

### Property Information

Address 513 Havana St Aurora CO  
80010  
Existing Use \_\_\_\_\_

### Proposed Changes

- Added two artificial metal palm trees in front of restaurant
- Replaced box sign for palm tree leaves.

**Notice to Applicants:** Use this form to apply for Minor Amendments to existing Site Plans, for minor Redevelopment Plans where no Site Plan was originally required, for Parking Plans, and for the extension of a site plan expiration. Your fee in the form of a check or money order must accompany the application. **Be sure to meet with a Planning Department representative prior to submitting the application.** The Planning Department will only generate an invoice once all materials have been submitted and the application has been accepted. If you are submitting from out of state, please mail the application with a check.

### This Section for City Use Only

Site Plan Foodmaker / Jack in the Box  
Planning Dept Use Code \_\_\_\_\_  
Description Adding artificial Palm Trees + replacing box sign  
General Location SW corner of Hanover Way + Havana  
Existing Zoning B-1 List all Wards 3  
Neighborhood Liaison Meg Allen  
Need to be reviewed at SPA? ☐ Yes ☒ No  
Date of Pre-submittal meeting \_\_\_\_\_ by \_\_\_\_\_  
Date application received Aug 15, 2019 by DO  
Thursday application start date Aug 15, 2019  
Amount of application fee paid \$617 (1-2 Sheets)  
☐ \$931 (3-5 Sheets) ☐ \$1605 (Filed After Construction)

**Real Property Review**  
☒ Required ☐ Not Required  
☐ No Encroachment ☐ Easement encroachment

(See opposite side for additional referrals)

### Planning Department Action

- ☐ Approved ☐ Approved w/conditions  
☐ Denied ☐ Withdrawn ☐ Closed as Inactive  
☐ Referred to Planning Commission

Signed: Director of Planning or Representative Date \_\_\_\_\_

Conditions/Notes \_\_\_\_\_

Date File Retired \_\_\_\_\_ Submissions \_\_\_\_\_

### Submittal Materials

Please submit at least one physical set of your proposed plan with your with your application. You may also provide electronic copies of files with a jump drive, CD, or via email. All plans should show redline changes to scale on existing drawings obtained from the Planning Department.

- ☐ Site Plan ☐ Building Elevation(s)  
☐ Landscape Plan ☐ Detail Drawing(s)  
☐ Color Photographs ☐ \_\_\_\_\_  
☐ Copy of Current Business License

### Property Owner's Signature

If a Minor Amendment is approved, I agree to amend the original Site Plan Mylar or provide a new Mylar to reflect the approved changes within 30 days of the approval date. An original signature is required.

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_